

25 May 2016		ITEM: 11
Annual Council		
Appointments to Outside Bodies, Statutory and other Panels		
Wards and communities affected: None	Key Decision: Not Applicable	
Report of: Lyn Carpenter, Chief Executive		
Accountable Head of Service: David Lawson, Deputy Head of Legal & Democratic Services and Monitoring Officer		
Accountable Director: Lyn Carpenter, Chief Executive		
This report is public.		

Executive Summary

This report requests the Council to consider the nominations made by Group Leaders to Outside Bodies, Statutory and Other Panels for those appointments that are to be made by Full Council.

1. Recommendation(s)

- 1.1 That the nominations to Outside Bodies, Statutory and Other Panels be approved (to be tabled when nominations are received).**
- 1.2 That in accordance with Committee Procedure Rule 13.2, 'Participation of Appointed Members', all Elected Members be required to undertake an enhanced DBS within 2 months of taking up their role.**

2. Introduction and Background

- 2.1 Both the Full Council and the Cabinet have powers to appoint Members, officers and others to serve on Outside Bodies in a variety of capacities.**
- 2.2 Chapter 12, Part 2, of the Council's Constitution provides details of those Outside Bodies, Statutory and Other Panels where appointments are to be made by either Full Council or by the Cabinet.**

3. Issues, Options and Analysis of Options

- 3.1 Nominations have been sought from Group Leaders for the appointments to Outside Bodies, Statutory and Other Panels that are required to be made by the Council.
- 3.2 Those nominations will be tabled when nominations have been received from Group Leaders.
- 3.3 In accordance with the Participation of Appointed Members Committee Procedure Rule 13.2 of the Council's Constitution, it is a requirement for all Members to be enhanced DBS checked (formally called CRB checks).
- 3.4 For certain outside bodies, statutory and other panels, it is considered to be a requirement that those Members appointed should be DBS checked before they take up their role. This position is considered to be best practice and will specifically apply to the following, however such DBS checks will be captured under 3.3. as detailed above:
 - Adoption Panel
 - Fostering Panel

Voting on appointments

- 3.5 The Constitution contains a procedure to be followed if there are more people nominated for any position(s) than there are position(s) to be filled (Chapter 2, part 2, Rule 20.9) and this will be applied in the event of any places on Outside Bodies, Statutory and Other Panels being contested.
- 3.6 If there is not a clear majority of votes in favour of the required number of people, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.
- 3.7 Where there is an equality of votes for a person to continue in the appointment process, a vote shall be taken between those candidates having an equality of votes to determine which candidate shall continue in the appointment process.

Changes to appointments made

- 3.8 Any changes to the appointments made will require the approval of the appointing body, be this Full Council or Cabinet.

Reports from Members appointed to Outside Bodies

- 3.9 There is an expectation that Members appointed to represent the Council on Outside Bodies will report back to the Council at least annually.

4. Reasons for Recommendation

- 4.1 The Council should ensure that it continues to nominate representatives to sit on Outside Bodies, Statutory and other Panels so that its interests can be properly represented, together with those of the wider community.

5. Consultation (including Overview and Scrutiny, if applicable)

- 5.1 In the course of seeking nominations, consultation has been undertaken with the Leaders of each of the political groups represented on the Council.

6. Impact on corporate policies, priorities, performance and community impact

- 6.1 It is important for the Council to nominate to such bodies in order to ensure that it continues to represent the interests of both the Authority and the wider community.

7. Implications

7.1 Financial

Implications verified by: **Laura Last**
Senior Finance Officer – Management Accounts

There are no financial implications arising from this report.

7.2 Legal

Implications verified by: **David Lawson**
Monitoring Officer and Deputy Head of Legal

It is important that Members are correctly appointed, through the relevant Council meeting, to ensure they are indemnified in certain circumstances.

7.3 Diversity and Equality

Implications verified by: **Natalie Warren**
Community Development & Equalities Manager

The Council is under a statutory duty to ensure that equality and diversity is a key part of the decision making process of the Council. Therefore attention is drawn to the importance of ensuring that appointments to Outside Bodies, Statutory and Other Panels are underpinned by appropriate training on the statutory equality framework.

7.4 **Other implications** (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None.

8. **Background papers used in preparing the report** (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- None.

9. **Appendices to the report**

- **Appendix 1** – The nominations of political groups to Outside Bodies, Statutory and Other Panels will be circulated at the meeting.

Report Author:

Matthew Boulter

Principal Governance & Democratic Services Officer

Legal & Democratic Services